

# SciTECH: +1

*Taking care to be fair!*

## Terms & Conditions

**Acceptance:** An application becomes valid only when **SciTECH** receive a cleared payment.

### Payments & Correspondence

SciTech, 28 Carlton Road, Hale, Altrincham, Cheshire. WA15 8RJ

The fee is £65.00 per day per child attending. Bookings will close when the total number of places for that course have been allocated. Enquiries after this time will still be considered by using a waiting list on a first come first serve basis. Cancellations made before May 20th will be entitled to a full refund less 15% administration charges. After this date the course fee will be forfeit.

**Welfare:** During the course of the day, your child will not be permitted to leave the specially defined areas within the school without a prior request in writing. A member of our team can organise and monitor a range of medical requirements. Administration of medication sent in with a child will be undertaken provided there are clear instructions in writing but responsibility for the consequences of such administration will remain with the parent/guardian and not with SciTech or Baguley Hall Primary School (BHPS).

**Meals:** Children are expected to bring a packed lunch each day. Cordials & biscuits are provided at break-times free of charge.

**Course Programme:** Because we take advantage of new resources as they become available, the description of the programme of activities may vary from the actual programme delivered.

**Special Needs:** We recognise that some children may have certain disabilities. This should not exclude any child from **SciTech+1**. All such children are most welcome providing prior arrangements have been made with the organisers.

**Transport, Parking and Collection:** Delivery and collection of children will be strictly controlled and monitored to ensure a safe handover of your child. Neither SciTech nor Baguley Hall Primary School, will take responsibility for a child unless a proper handover has been made. In the interests of child safety, those adults who are collecting children at the end of the day, may be required to submit to some form of verification.

**Privacy & Media:** From time to time SciTech draws the attention of the media (press, TV, Radio and Internet.) This means that images of the participating children may appear in the media. However the children's names where used, will be their first names only. SciTech will consent to the media on the children's behalf. Parents requiring restrictions beyond that can make separate arrangements with SciTech.

**Personal Data Disclosure:** Personal data retained by SciTech is for SciTech's exclusive use and will not be passed on to any 3rd party without seeking explicit permission to do so except where this is differed by the demands of the UK Data Protection statutory requirements.

**Insurance:** All children will be covered under the terms of the Insurance policy between BHPS, SciTech and their Insurers. Details of which will be available on written request to the SciTech Office.

**Standards of Behaviour:** **SciTECH:+1** is run for the benefit of *all* the children participating. Accordingly any child who exhibits dangerous or disruptive behaviour will be removed from the course immediately and without refund.